



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

November 2, 2021 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, November 2, 2021 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Jim Kubiak and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Connolly made a motion to add Clerk Item #1, Action Item: Discussion/Decision Regarding FY21 Demands in Batch #29 \$55,991.66, item was initially missed during submittal, adding due to bills needing to be paid in a timely matter. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Commissioner Connolly made a motion to adopt the order of agenda as Amended. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – None

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for October 26, 2021
- 2) Invoices Over \$5K: Road & Bridge (3)
- 3) Plat for Approval: Antoinette Acres File #MLD0165-21
- 4) Liquor Licenses: 7B Lanes, Sandpoint, ID; Millie's, Priest River, ID; Chimney Rock Café, Priest Lake, ID; Laughing Dog Brewing/Summit Cider/Current Seltzer (2), Ponderay, ID; Blanchard Inn, Blanchard, ID; Westmond Chevron, Sagle, ID; Dover Bay Café, Dover, ID; Pend Oreille Shores Resort, Hope, ID; Golden Dragon, Ponderay, ID; A&P Bar & Grill, Sandpoint, ID, Farmhouse Kitchen & Silo Bar, Ponderay, ID; Breakfast Cantina, Ponderay, ID; Ice House Pizzeria, Hope, ID

Commissioner Bradshaw made a motion to approve the Consent Agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY21 Claims Batch #29 \$883,519.45 & Demands in Batch #29 \$55,991.66; **Totaling \$939,511.11**

Claims Batch #29	
General Fund	\$ 62,527.20
Road & Bridge	\$ 273,481.10
Elections	\$ 234.66
Drug Court	\$ 7.99

District Court	\$	15,435.00
Junior College Tuition	\$	63,250.00
Solid Waste	\$	369,482.95
911 Fund	\$	16,304.16
Waterways	\$	9.82
Grants	\$	82,786.57
Total	\$	883,519.45

Claims Batch #29		
Demands	\$	55,991.66

Commissioner Connolly made a motion to approve payment of the FY21 Claims & Demands in Batch #29 Totaling \$939,511.11. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding FY21 EMS Claims Batch #29 \$51,942.29; **Totaling \$51,942.29**

EMS Claims Batch #29		
Ambulance District	\$	51,942.29

Commissioner Bradshaw made a motion to approve payment of the FY21 EMS Claims Batch #29 Totaling \$51,942.29. Commissioner Connolly seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding FY22 Claims Batch #2 \$439,052.45 & Demands in Batch #2 \$475,277.09; **Totaling \$914,329.54**

Claims Batch #2		
General Fund	\$	125,847.04
Road & Bridge	\$	33,272.15
Airport	\$	10,867.00
Elections	\$	1,751.23
Drug Court	\$	20.00
District Court	\$	8,932.93
911 Fund	\$	41,223.34
Court Interlock	\$	130.00
Indigent and Charity	\$	1,253.35
Revaluation	\$	6,432.39
Solid Waste	\$	23,277.04
Weeds	\$	282.74
Parks & Recreation	\$	102.98
Justice Fund	\$	170,248.41
Priest Lake Snowmobile	\$	373.50
East Bonner Snowmobile	\$	110.00
Waterways	\$	824.09
Grants	\$	13,262.64
Auditors Trust	\$	841.62
Total	\$	439,052.45

Claims Batch #2		
Demands	\$	475,277.09

Commissioner Connolly made a motion to approve payment of the FY22 Claims and Demands in Batch #2 Totaling \$914,329.54. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 4) Action Item: Discussion/Decision Regarding FY22 EMS Claims Batch #2 \$9,380.46 & Demands in Batch #2 \$21,214.56; **Totaling \$30,595.02**

EMS Claims Batch #2		
Ambulance District	\$	9,380.46

EMS Claims Batch #2		
Demands	\$	21,214.56

Commissioner Bradshaw made a motion to approve payment of the FY22 EMS Claims & Demands in Batch #2 Totaling \$30,595.02. Commissioner Connolly seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Jason Topp

- 1) Action Item: Discussion/Decision Regarding Unanticipated Revenue; **Resolution**

Commissioner Connolly made a motion to approve Resolution #2021-104, authorizing the Clerk to open the Road & Bridge FY2022 budget and add unanticipated revenues to the Bonner County Road & Bridges “B” Budget as detailed in the Resolution. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Budget Carryover from FY2021 to FY2022; **Resolution**
Commissioner Bradshaw made a motion to approve Resolution #2021-105 authorizing the Clerk to open the budget and schedule revenue by increasing the Road & Bridge Fund FY2022 budget line items as stated in the Resolution. Commissioner Connolly seconded the motion. All in favor. The motion passed.

SOLID WASTE – Bob Howard

1) Action Item: Discussion/Decision Regarding Construction Change Order, Midway Collection Site Project;
\$5,787.00

Commissioner Connolly made a motion to authorize the Bonner County Solid Waste Department to pay a construction change order in the amount of \$5,787 to Interstate Concrete and Asphalt, and also authorize the Chairman to sign the attached change order form. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

1) Action Item: Discussion/Decision Regarding Wildfire Mitigation Project Management, Master Contract Amendment

Commissioner Bradshaw made a motion to approve the Bonner County Master Contract for Emergency Management Wildfire Mitigation Project Management - 17HFR1 - Bonner - AMENDMENT, between Bonner County and Inland Forest Management, Inc. The amendment is due to an increase in the Idaho Department of Lands grant award, resulting in an increase in the amount to be paid to Inland Forest Management from \$18,000.00 to \$22,877.64. Commissioner Connolly seconded the motion. All in favor. The motion passed.

TREASURER – Cheryl Piehl

1) Action Item: Discussion/Decision Regarding Petty Cash Funds, Solid Waste, Midway Collection Site
Commissioner Connolly made a motion to authorize the County Treasurer to transfer \$100.00 from the Treasurer's Account to the Solid Waste Department's petty cash drawer for the Midway Collection Site. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

AIRPORT – Dave Schuck

1) Action Item: Discussion/Decision Regarding Change Order #2, Sandpoint Runway Repair Contract;
\$171,650.00

Commissioner Bradshaw made a motion to amend his original motion to table this change order in the amount of \$171,650 for Commissioner Connolly seconded the motion. All in favor. The motion passed.

All opposed to the original motion to approve.

SHERIFF – Daryl Wheeler

1) Action Item: Discussion/Decision Regarding Budget Transfer, Jail "A" to "B"; **Resolution**
Commissioner Connolly made a motion to approve Resolution #2021-106 authorizing the Clerk to open the Jail "A" budget and transfer from 03478-6020 Salaries to the "B" budget and increase line item 0361-7860 – Misc. Expenses by \$18,486.11. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Rescind of Resolution #2021-86, Return ARPA Funds;
Resolution

Commissioner Bradshaw made a motion to approve Resolution #2021-107 authorizing the Clerk to open the Jail "B" budget and decrease line item 03461/8707 – Jail/ARPA – Jail/ARPA Covid Mitigation by \$18,486.11. Commissioner Connolly seconded the motion. There were several public comments regarding this item. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding Rescind of Resolution #2021-95, Return ARPA Funds;
Resolution

Commissioner Connolly made a motion to approve Resolution #2021-108 authorizing the Clerk to open the Jail "B"

budget and decrease line item 03461/8707 – Jail/ARPA Covid Mitigation by \$10,000.00. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

SHERIFF – Marine Division – Doug McGeachy

1) Action Item: Discussion/Decision Regarding Contract for 2021-2022 Winter Vessel Moorage; **\$600.00**
Commissioner Bradshaw made a motion to approve and authorize the chairman to sign the contract with Waterfront Property Management to rent vessel moorage space at Holiday Shores for a Marine Division vessel through March 31, 2022. The contract will not exceed the amount of \$600.00 and funds are available in the Marine Division account. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 10:43 a.m. the meeting was recessed.

At 10:51 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources
Action Item: Discussion/Decision Regarding Hiring

At 10:51 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

The meeting was reconvened at 10:53 a.m.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources
Action Item: Discussion/Decision Regarding Personnel

At 10:53 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

The meeting was reconvened at 10:56 a.m.

Commissioner McDonald adjourned the meeting at 10:56 a.m.

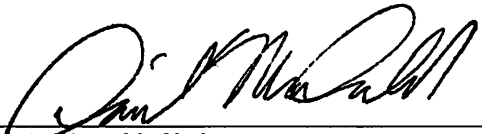
The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of October 26, 2021 – November 1, 2021
Copies of the complete meeting minutes are available upon request.

On Wednesday, October 27, 2021 a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Connolly made a motion to continue this hearing to 11/24/2021 at 1:30 p.m. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

On Thursday, October 28, 2021 a Calvary Model Workshop was held pursuant to Idaho Code §74-204 (2).

On Monday, November 1, 2021 a Department Head Meeting was held pursuant to Idaho Code §74-204 (2).

On Monday, November 1, 2021 an Insurance Update was held pursuant to Idaho Code §74-204 (2) and § 74-206 (1) (D) Records Exempt.



Dan McDonald, Chairman

11/9/2021
Date

ATTEST: Michael W. Rosedale

By 
Deputy Clerk